

LANGWATHBY PARISH COUNCIL

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Chairman: Cllr Doug Banks

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Minutes of Annual General Meeting Held on Thursday 26th May 2016 in the Village Hall commencing at 7.30pm.

Unapproved

Apologies for absence

There were none.

Present

Cllrs: Mr. D H Banks (in the Chair), Mr. I S Harrington (Vice Chairman), Mrs. C Merrie, Mr. M Holliday, Miss. K Little, Miss K Metcalfe, Mr. W F Mounsey, Mr. S J Peet, Mr C Wilson, Mr. T Wentworth Waites, Mr. J Fleming (Clerk) and one member of the public.

705 Election of Council Chairman 2016/2017

Resolved Cllr D H Banks was unanimously elected as Chairman for the year 2016/2017.

706 Chairman's Declaration of Acceptance of Office

Cllr D Banks signed the Declaration of Acceptance of Office.

707 Election of a Vice Chairman for Council year 2016/17

Resolved that Cllr I Harrington be unanimously elected Vice-Chairman for the year 2016/2017.

708 Minutes

The Chairman was authorised to sign the minutes of the meeting of the Parish Council held Thursday 3rd March 2016, as a true record.

709 Declarations of Interest

Cllrs Miss. K Little and Mr. I Harrington, declared their positions as Langwathby Village Hall Committee representatives.

Cllr Mr. S Peet declared an interest in agenda item 718.1

710 Public Participation

710.1 No issues were raised that were not covered within the agenda.

710.2 A brief report was received from District Councillor, Mr. D. Banks and County Councillor Mr. T Wentworth Waites.

711 Appointment of Representatives to Committees

Resolved that Cllrs Miss. K Little and Mr. I Harrington be unanimously appointed to the Langwathby Village Hall Committee for 2016/17.

712 Payment of Annual Subscription

Resolved to pay the annual subscription to CALC of £214.

713 Payment of grants

713.1 Resolved to pay the following grants:

Edenhall Parochial Church Council £300

The Memo £220

Fellrunner £300

713.2 The Council requested that each of the above organisations supplied the Council with a copy of their last set of annual accounts.

714 Payment of Honorariums

Resolved to pay the following honorariums:-

Mrs S Harrison, Internal Auditor - £75

Mrs I Little and Miss K Little, cleaning and maintenance of bus shelter and recycling centre - £180

Mr. W Veitch, upkeep of the Cemetery - £180 (Paid autumn 2016)

715 Review of Parish Clerk.

Resolved that this takes place at the September meeting.

716 Annual Financial Statements

Resolved to approve the Annual Accounts as approved by the Internal Auditor and the Annual Return to the External Auditor.

717 Finance

711.1 The following balances were noted:

Vat to be claimed	£81.04
Village Hall to refund	£127.28
Penrith Building Society	£7113.35
Barclays	£4297.10

717.2 The following accounts were ratified:

PWLB Village Hall loan	£3726.04
Gca Web Design – Hosting site	£91.86
Clerks Fee. March and April	£400
Clerk Broadband/Tel March and April	£30
E ON Electricity Village Hall	£77.06
E On Electricity Village Hall	£71.53
E On Electricity Village Hall	£62.12
Village Hall Lettings 2015/2016	£66.30
John Dulson. Village Maintenance	£426.00
Lloyds Ltd. Mower service Cemetery	£117.07
Joe Thwaites. Memorial Garden	£35.00

717.3 Agreed to approve the following Payment

Clerks Mileage 190 miles @ 45ppm	£85.50
Logic Business Systems – Resolve E Mail issues	£36

717.4 To Note the following receipts:

Electricity Northwest Wayleave	£73.19
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Eden District Council Precept	£13,000
Village Hall Committee	£141.51
Vat Refund	£3938.14
EDC Tennis Court Grant	£1562.50
Recycling income	£456.95
Memorial Garden refund	£145.00

717.5 Online Payments for 2016/17 were Authorised.

Resolved to authorise an agreed list of payments to be paid 'On – Line', for 2016/17, which arise on a regular basis as the result of a continuing contact, statutory duty or obligation.

717.6 Asset Register 2016

The 2016 Asset Register was approved.

717.7 Fees Langwathby Cemetery

Resolved to uphold the fees agreed at the meeting of the 9th July 2015 (Minute 647) which will be reviewed again, after 3 years, in May 2018.

718 Planning Matters

15/0994 Residential development at Langwathby Hall, Langwathby.

It was reported that negotiations, over detail, between the Planning Department and the Developers, was still ongoing.

Cllr Mr. S Peet left the meeting during this agenda item.

719 Highways and Land Matters

719.1 Parking areas on Village Green

Reported that this work had now been completed.

719.2 Tennis Court

719.2.1 Reported that this refurbishment had now been completed.

The Council being very pleased over the quality of the work.

719.2.2 A report was received from Judith Wilson informing the Council that the court was being well used, junior coaching for 8 -12 year old had been arranged and that a trophy Championship was being organised.

719.2.3 The Council expressed their grateful thanks to the Wilson family for the donation of a seat on the court and to Judith Wilson for the lead which she was taking. It was appreciated.

719.3 Footpath - Langwathby Notice Board and Old Powley's

719.3.1 The site had been inspected by the Highways Department with a view to creating a 1.2m tarmac path along the length of the grass verge, with the 28m of tarmac between the shop and the beginning of the grass verge being hatched out with white lines to deter parking.

719.3.2 The Council had been invited to make a financial contribution of £2492 towards the project. This request, not having been budgeted for, would be considered at a later meeting; the scheme, in the meanwhile, being added to the County Council's Minor Improvements Lists until funding becomes available.

719.4 Meadows Court and Meadow Side – Parking issue

Reported that this matter had been investigated and had been unable to be satisfactorily resolved. It was decided to continue to monitor the situation.

719.5 Wicket Gate from the Meadows into Henderson Lane

Reported that this matter had been investigated without a resolution.

719.6 Traffic Concerns Langwathby School.

Reported that following a visit from the Highways, Traffic Department, the Council had been notified that it was proposed to place new 'School Keep Clear' markings in the lay by outside the school, to try and improve the parking situation

719.7 Robin Hood Lane Footpath

The Council had sought clarification from the Countryside Access Officer, who, subsequently had investigated this path and had reported that according to the map the legal line of the footpath is through the gate, the stile being a 'permissive' alternative, the upkeep of which being the responsibility of the landowner. This year the field is in crop and in places the path is narrower than statutory minimum. The landowner has been contacted by the Countryside Access Officer's office, instructing that the path be reinstated to the required statutory width of 1.2m. It was the Council's view that it would be sensible for this to be done following harvest.

719.8 Unauthorized Cones – On Roadside behind the Shepherds Inn.

Reported that the matter had been raised with the parishioner concerned; should the issue not be resolved the Council would consider taking further advice.

719.9 Shepherds Inn – Car park

It was confirmed that the car park at the Shepherds Inn is governed by a long term license agreement between the Parish Council and the title holder, whoever that may be from time to time, of the Inn.

719.10 Property Inspections

The Langwathby, north, centre, south and the Edenhall Property Inspection reports were received. The Clerk would liaise with the Chairman and Councillors regarding the undertaking of any work required, reporting back to the July meeting.

719.11 Notice Board – School

A query was raised regarding the notice board located near to the school. Cllr D Banks agreed to investigate and report back to the next meeting.

720 Risk Assessment, Code of Conduct and Standing Orders

Councillors were notified of any small edits. It was requested that the revised 2016 documents be E Mailed Councillors; any queries arising being discussed at the July meeting.

721 Correspondence.

All correspondence was noted.

722 Coast to Coast Cycling Event 12th August 2016

Resolved to give permission for the Village Green to be used as a 'Water Stop'. It was agreed that the village hall toilets be opened for the convenience of those involved, in return for a donation. A similar arrangement to be offered for another cycle event taking place in June.

723 Defibrillators.

723.1 Edenhall.

723.1.1 It was confirmed that financial support had been received from Ian Harrington and his family and also from Penrith Lions, which should, provisionally, be sufficient to cover costs. In addition and subsequently, Cllr Kathryn Metcalfe had also obtained financial pledges of support from Metcalfe's Plant Hire. Penrith and Robson and Liddle, Edenhall, should it be needed.

723.1.2 The Council expressed its appreciation for the generous support that this project had received.

723.1.3 The Council still awaited confirmation that they had been successful with their recent application for the supply of a discounted Defibrillator from the British Heart Foundation. (Since approved)

723.2 Defibrillator Signage.

It was reported that signs (280mm X 425mm) are available to notify those entering a community that defibrillators are located in the area. Resolved to ask if a more discrete, adhesive, signs were available that could be affixed to the existing road signage.

724 Local Concerns

724.1 Replacement of the Temporary Langwathby Bridge

Resolved to enquire from the Highways Department as to the progress being made with regard to a permanent, twin carriageway replacement being built, to replace the temporary structure, that had now been in place for over 48 years.

724.2 Erosion of the River Bank at Langwathby Bridge

Resolved that Cllr T Wentworth Waites would investigate the issue and report back to the July meeting.

724.3 Overgrown Leylandii Tithe Cottage Langwathby

Resolved that a quote be sought to prune the tree in question.

724.4 Coffee/Tea For Drinking on the Village Green.

Following a clarification request that had been received from the Shepherds Inn regarding the issuing of cups of coffee or tea for drinking outside the Inn on the Village Green; it was agreed that there was no difference in the supply of alcohol in a glass and other beverages in a cup and saucer, they both could shatter causing a hazard. Resolved not to give permission.

725 Date of next meeting – Wednesday 13th July at 7.30pm in the back room, Langwathby Village Hall

Future dates:- Thursday September 8th, Thursday November 17th

Meeting closed: 9.20 pm