

## LANGWATHBY PARISH COUNCIL

**Clerk: John Fleming**

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**Chairman: Cllr Doug Banks**

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### Minutes of Annual General Meeting Held on Wednesday 24<sup>th</sup> May 2017 in the Village Hall commencing at 7.45pm.

**Apologies**

Cllrs M Holliday and C Wilson. Former County Councillor Mary Robinson.

**Present**

Cllrs: Mr. D H Banks (in the Chair), Mr. I S Harrington (Vice Chairman), Mrs. C Merrie, Miss. K Little, Miss K Metcalfe, Mr. W F Mounsey, Mr. T Wentworth Waites, Mr. J Fleming (Clerk) and the meeting welcomed newly elected County Councillor Claire Driver

**778 Election of Council Chairman 2017/2018**

Resolved Cllr D H Banks was unanimously elected as Chairman for the year 2017/2018. Proposed by Cllr I Harrington. Seconded by Cllr Carol Merrie

**779 Chairman's Declaration of Acceptance of Office**

Cllr D Banks signed the Declaration of Acceptance of Office.

**780 Election of a Vice Chairman for Council Year 2017/18**

Resolved that Cllr I Harrington be unanimously elected Vice-Chairman for the year 2017/2018. Proposed by Cllr Carol Merrie. Seconded by Cllr D Banks

**781 Minutes**

To authorize the Chairman to sign the minutes of the Annual General Meeting held on the 26<sup>th</sup> May 2016 and the Council Meeting held 16<sup>th</sup> March 2017 as a true record.

**782 Declarations of Interest**

Cllrs K Little and I Harrington, declared their positions as Langwathby Village Hall Committee representatives and Cllr K Little regarding agenda item 787.

**783 Public Participation**

**783/1 There was no participation by the public.**

**783/2 County Councillor Report**

A brief report was received from County Councillor C Driver.

**783/3 District Councillor Report**

A brief report was received from District Councillor D Banks

**784 Appointment of Representatives to Committees**

Resolved that Cllrs Miss. K Little and Mr. I Harrington be unanimously appointed to the Langwathby Village Hall Committee for 2016/17.

### **785 Payment of Annual Subscription**

Resolved to pay the annual subscription to CALC of £218.28

### **786 Payment of grants**

**786.1** Resolved to pay the following grants:

Edenhall Parochial Church Council £300

The Memo £220

Fellrunner £300

**786.2** The Council requested that each of the above organisations supplied the Council with a copy of their last set of annual accounts.

### **786.3 Cumbria Dyslexia Project**

A request for grant support was received from the Cumbria Dyslexia Project. Following discussion it was decided that this request did not fall within the Parish Councils remit and as a consequence could not be supported.

### **787 Payment of Honorariums**

Resolved to pay the following honorariums:-

Mrs S Harrison, Internal Auditor - £75

Mrs I Little and Miss K Little, cleaning and maintenance of bus shelter and recycling centre - £180. (Cllr K Little left the room)

Mr. W Veitch, upkeep of the Cemetery - £180 (Paid autumn 2017)

### **788 Annual Financial Statements**

Resolved to approve the Annual Accounts as approved by the Internal Auditor and the Annual Return to the External Auditor.

### **789 Finance**

#### **789.1 The following balances were noted:**

Vat to be claimed	£279.95
Village Hall to refund	£931.86
Penrith Building Society	£12600.97
Barclays	£2233.93

#### **789.2 The following Accounts were ratified:**

Village Hall Lettings 2016/2017	£49.50
Gca Web Design – Hosting site	£71.86
Clerks Fee. March and April	£420.00
Clerk Broadband/Tel March April	£30
Opus Energy Electricity Village Hall	£68.52
Opus Energy Electricity Village Hall	£52.35
Field View Electrical Village Hall	£1028.70
Field View Electrical Village Hall	£336.00
Enterprise Management Village Hall	£29.70
CCC Footpath	£2492.00
Joe Thwaites. Memorial Garden	£45.00
Chris Wakefield	£250.00

#### **789.3 Agreed the following Payment**

Clerks Expenses	£40.95
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Xtreme Signs – Dog fouling sign £42.00

**789.4 The following receipts were Noted:**

Electricity Northwest Wayleave	£73.19
Eden District Council Precept	£15159
Village Hall Committee	£1338.96
ABN – Footpath Grant	£2492.00
Vat Refund	£588.86
Pinfold Rent	£1.00

**789.5 To Authorise Online payments for 2017/18**

The On – line authorization document for 2017/18 was signed.

**789.6 Asset Register to approve.**

The 2017 Asset Register was approved.

**790 Planning Matters**

**17/ 0191 Sceugh Farm, Edenhall**

Change of use from holiday accommodation to a shop. – Supported

**17/0260 Stoney Garth, Edenhall Detached Garage**– No comment

**17/0237 Cottage Edenhall** – Tree Works - No comment

**17/0365 Elm cottage** – 1<sup>st</sup> Floor Extension - Supported

**791 Highways and Land Matters**

**791.1 Signage to Frank Bird Ltd**

Was in hand and will be erected shortly.

**791.2 Conifer Roots Raising Path by School Entrance.**

Reported that the offending tree had been removed and it was understood that the school (CCC) would rectify the footpath.

**791.3 BT Red Telephone Boxes.**

Resolved that the Parish Council would adopt the telephone boxes in Langwathby and Edenhall from the Heartbeat Trust, at £1.00 each, and undertake to have them repainted.

**791.4 Drainage Problem – Back Road Langwathby**

It was reported that the drains in this area had been cleaned and jetted.

**791.5 School Keep Clear Markings.**

Highways had confirmed that these road markings would be installed within the next few weeks.

**791.6 Walby Garth Entrance – Road Surface.** – Highways had responded stating that the financial responsibility for resurfacing this area was being clarified prior to the area being resurfaced.

**791.7 Annual Property Inspections**

Property report sheets and a Risk Assessment were issued, for completion, by Councillors for discussion at the July meeting

**791.8 Light No. 8 Edenhall –**

Concern had been raised, again, by an Edenhall resident regarding the failure to replace this light. EDC had confirmed, again, that its replacement did not comply with their strictly laid down replacement policy. If the Parish Council wished to finance a new light and standard the cost would be £2500, with EDC then undertaking future maintenance and associated electricity costs. The Clerk stated that such expenditure had not been budgeted for in the current year. Following discussion no decision was made.

## **792 Risk Assessment, Code of Conduct and Standing Orders**

Reported that the Chairman and Clerk had reviewed the current documents, as there had been no changes since last year it was recommended that they be adopted for the 2017/18 year.

**Action:-** Unanimously agreed, with copies being E Mailed to Councillors for their records.

## **793 Correspondence.**

### **793.1 Resignation Of Cllr Simon Peet.**

Reported that Cllr Simon Peet had resigned from the Council. The meeting expressed their grateful thanks to Simon for his contribution to the Council during his period of Office. Agreed for the Clerk to initiate the laid down procedure for a replacement.

### **793.2 Social Tennis Sessions**

It was reported that tennis coaching sessions had been organised, as last year, for Thursday evenings at 6.30pm. Interested persons to contact Judith Wilson. 07771 721 052 or [millrigg@btconnect.com](mailto:millrigg@btconnect.com). Grateful thanks was expressed to Judith for making this very worthwhile activity happen.

### **793.3 Calc Monthly Newsletter**

**Action:-** Agreed to E Mail this document to Councillors.

### **793.4 Good Councillor Guide**

Reported that the 2017 edition was now available from CALC.

### **793.5 Engagement by Cumbria Constabulary with Parish Councils.**

Correspondence had been received from Superintendent Rob O'Connor regarding the engagement between Cumbria Constabulary and Parish Councils. Budget restraints were making it difficult for a Community Police Officer to regularly visit the 250 Parish and District Councils in the County. To address the problem Neighbourhood Policing Teams will produce a monthly newsletter for discussion at Parish meetings. The attendance of Community Policing Officers would only be by exception to discuss a local priority.

### **793.6 Community Policing Officer.**

Reported that PC Marion Jeffery (PCSO 5383), had recently been appointed the Police Community Support Officer for Langwathby, based at Hunter Lane Police Station in Penrith. Tel 101, option 2, ext 45383 . [Marion.jeffery@cumbria.police.uk](mailto:Marion.jeffery@cumbria.police.uk)

**Action:-** To ask PC Jeffery to lease with Chairman Cllr D Banks, with a view arranging a site visit to discuss local issues

### **793.7 EDC Housing Survey**

Reported that this document had now been published, copies having been circulated to Councillors.

**794 Coast to Coast Cycling Event 11<sup>th</sup> August 2017**

A request had been received to give permission for the Village Green to be used as a 'Water Stop', as last year. It was agreed for the village hall toilets be opened for the convenience of those involved, in return for a donation.

**795 Local Concerns**

**795.1 Vehicle Parking on Footpaths.**

Concern was raised over the parking of vehicles on the footpaths in Langwathby.

**Action:-**Mention the issue in the next edition of the Memo and also to raise the issue with the Police Community Support Officer.

**795.2 Vehicle Speeding on Salkeld Road**

Concern was raised over some very irresponsible drivers speeding in the vicinity of the School. This was creating a major safety hazard

**Action:-**Mention the issue in the next edition of the Memo and also to raise the issue with the Police Community Support Officer.

**795.3 Broken Manhole Cover**

Reported that a manhole cover was broken in the vicinity of Tarn Cottage, Langwathby.

**Action:-** Report matter to United Utilities.

**795.4 Langwathby Village Green Seat.**

Grateful thanks was expressed to the Little family for the erection of a seat on the Langwathby village green in memory of Campbell Little.

**796 Dates of future meetings**

Venues Langwathby Village Hall - back room. commencing at 7.30pm

20<sup>th</sup> July 2017

14<sup>th</sup> September 2017

16<sup>th</sup> November 2017

Meeting closed: 8.35 pm