

## LANGWATHBY PARISH COUNCIL

**Clerk: John Fleming**

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**Chairman: Cllr Ian Harrington**

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Minutes of Annual General Meeting Held on Wednesday 15<sup>th</sup> May 2019  
in the Village Hall commencing at 7.45pm.

**Apologies**

Mark Holliday and County Councillor Ms. C Driver

**Present**

Cllrs: D H Banks, C Merrie, K Little, T Anderson, I Harrington, C Wilson

3 members of the public.

**22 Election of Council Chairman 2019/2020**

Cllr I Harrington was unanimously elected as Chairman for the year 2019/2020. Proposed by Cllr Carol Merrie, Seconded by Cllr. K Little.

**23 Chairman's Declaration of Acceptance of Office**

Cllr I Harrington signed the Declaration of Acceptance of Office.

**24 Election of a Vice Chairman for Council Year 2019/2020**

Resolved that Cllr K Little be unanimously elected Vice-Chairman for the year 2019/2020 Proposed by Cllr D Banks, Seconded by Cllr C Wilson.

**25 Minutes**

The Chairman was authorized to sign the minutes of the Annual General Meeting held on the 17<sup>th</sup> May 2018 and subsequently the Council Meeting held 21<sup>st</sup> March 2019 as a true record.

**26 Declarations of Interest**

Cllrs K Little and I Harrington, declared their positions as Langwathby Village Hall Committee representatives and Cllr K Little regarding minute 30

**27 Public Participation**

**27.1 Williamson Langwathby Trust.** Michael Holliday confirmed that he would continue to take responsibility for and to hold the historical files for a further year. This was unanimously agreed.

**27.2 Langwathby Cemetery Records.** Michael Holliday confirmed that he would continue to take responsibility for and to hold the cemetery records for a further year. This was unanimously agreed.

**27.3 Bridleway Seat.** It was reported that the Holliday family had donated and erected a seat, overlooking the river, on the river bank at the end of the bridleway. The Council thanked the Holliday family for their generosity.

**27.4 County Councillor Report**

A monthly County Councillor report can be found on the website [www.langwathby.org](http://www.langwathby.org)

### 27.5 District Councillor Report

District Councillor D Banks reported that, following the May election, negotiations, within the Council over who would take control of the Council had been a little difficult to resolve. Finally, he was pleased to report that a 'Rainbow Coalition' had been formed between the Liberal Democrat – led "2019 Alliance' and the Independent Group to take control of the authority's executive. The Conservative losing their control of the Council. It being reported that most of the Council committees had now been formed.

It was also reported that the 'Penrith Masterplan' was no longer, and that all the proposals associated with it shelved permanently.

### 28 Appointment of Representatives to Committees

Resolved that Cllrs Miss. K Little and Mr. I Harrington be unanimously appointed to the Langwathby Village Hall Committee for 2019/20

Confirmed that the Parish Council representation on the Langwathby Playground Sub - Committee are Cllr D Bank and Cllr K Little.

### 29 Payment of grants

29.1 Resolved to pay the following grants: -:

<b>Edenhall Parochial Church Council</b>	£300
<b>The Memo</b>	£220
<b>Fellrunner</b>	£350

#### **Edenhall and Langwathby Sports and Recreation Field £200**

The Council were very mindful to support this, well used Facility; it being unanimously agreed to pay a £200 grant this year, with a view to revise the figure in 2020/2021, on receipt of a copy of the Sports Fields annual accounts. Proposed by Cllr I Harrington, Seconded by Cllr C Merrie.

29.2 The Council requested that each of the above organisations supply copies of their last set of annual accounts.

### 30 Payment of Honorariums

Resolved to pay the following Honorariums: -

Mrs S Harrison, Internal Auditor -	£90
Mrs I Little and Miss K Little, cleaning and maintenance of bus shelter and recycling centre -	£200.
Mr. W Veitch, upkeep of the Cemetery - (Paid autumn 2019)	£ 200.

### 31 Payment of Annual Subscription

Resolved to pay the annual subscription to CALC of £225

### 32 Annual Financial Statements

Unanimously resolved to approve the Annual Accounts, yearend 31<sup>st</sup> March 2019, as approved by the Internal Auditor.

It was also unanimously resolved to approve and sign the 'Annual Governance and Accountability Return 2018/2019', as approved by the Internal Auditor.

Proposed by Cllr D Banks and seconder by Cllr C Merrie

**33 Finance****33.1 The following balances were noted:**

Vat to be claimed	159.77
Village Hall to refund	188.96
Penrith Building Society	20721.37
Barclays – Current Account	2868.54

**33.2 The following accounts were ratified:**

Village Hall Lettings 2018/2019	58.50
Clerks Fee. March and April £220 + £238	458.00
Clerk Broadband/Tel March April	30.00
CCC Oil – Village Hall	658.95
Play Inspection Company – Inspections	167.88
PRS – Music License – Village Hall	162.50
Cleanspec Cumbria – Village Hall	19.80
Opus Energy Electricity - Village Hall	110.73
Field View electrical – Village Hall	100.20

**33.3 Agreed the following payments**

Clerks Expenses	59.50
CALC Subscription	186.41
Internal Audit – Sandra Harrison	90.00
D Tec – Computer Mouse	18.00
Well – Medical – Defibrillator pads	81.42

**33.4 The following receipts were noted:**

Electricity Northwest Wayleave	73.19
Eden District Council Precept	15903.00
EDC Recycling	499.66
Village Hall Committee	779.49
Vat Refund	1478.15

**33.5 Transfer From Barclays to PBS** 18000.00

**33.6 Interim Account**

The Interim financial report from the 31/3/2019 to 15/5/2019 was unanimously agreed.

Proposed by Cllr D Banks and Seconded by Cllr K Little.

**33.7 BACS Payment Authorisation 2019/2020**

This document was unanimously agreed and signed

**33.8 Asset Register for 2019/2020**

The 2019/2020 Asset Register was approved with the addition of the new Cemetery seat, the late Campbell Little seat on the Langwathby Green and new seat at the end of the Bridleway, overlooking the river.

**34 Parish Clerk and Responsible Financial Officer – Fee Review 2019/2020**

The Clerk left the room. Following a discussion it was agreed to lift the Clerks fee to £238 per month, which equates to 5hrs per week at £10.97 per hour, on the NALC National Salary Scale 2019/2020, Point 21.

The Clerk returned to the meeting and was thanked for all the work he puts in, on behalf of the Parish Council and Langwathby community.

### 35 Planning Matters

The following was reported.

**19/0190** – Garden ground of The Old Vicarage, Edenhall - Erection of a one-bedroom dwelling No Comment

**19/0222** – Land at Langwathby Hall Farm – Residential dev for 25 homes, associated roads and infrastructure. Demolition of two existing buildings.

Following an Extraordinary Meeting Held on 9<sup>th</sup> April 2019 Supported

### 36 Highways and Land Matters

#### 36.1 Langwathby Phone Box Conversion to Information Kiosk –

Work is in hand. Cllr K Little volunteered to sweep it out regularly and Cllr C Merrie reported that she had identified a parishioner to assist in looking after the facility generally.

#### 36.2 Cemetery Gravel – Two quotes had been received for undertaking this work, which were similar. It was decided to seek a further quote on the supply of pink

granite. Agreement with Councilors to be taken, by a majority decision, by E mail, on who to place the work with, before the July meeting.

#### 36.3 Surface Water - Salkeld Road - Opposite Hopes Garage. –

Identifying the water source and how to resolve this issue is still being investigated by Highways.

#### 36.4 Tree Register and Safety Survey – This work in in hand.

#### 36.5 Back Road, Langwathby – Blocked Drain by BT Exchange

Still in hand with Highways.

#### 36.6 Footway Light No. 13, By Recycling – In negotiation with EDC.

#### 36.7 Neighbourhood Plan – In view of the fact that any relevant data had now been incorporated in the EDC Local plan, it was decided not to proceed further with this plan. EDC to be notified accordingly.

#### 36.8 Winter Gritting Policy Governing Edenhall Village. – A request had been made to Cumbria County Council to upgrade the winter gritting provision on the road through Edenhall village.

#### 36.9 Posts Surrounding Shepherd's Inn Car Park - Repainting and repairing

was

in hand.

there

#### 36.10 Eden Housing – Unoccupied House – 11 Salkeld Road.- Reported that were moves afoot for this property to be underpinned and renovated.

#### 36.11 Village Seats – Storey Bank and Salkeld Road. – Agreed to supply the materials and ask Ken Mackie to rub down and repaint these two seats, with green Hammerite paint.

#### 36.12 Memorial Seat in Memory of Cllr Willie Mounsey. – It was decided to purchase a recycled plastic seat, identical to that purchased for the cemetery, with a view to it being located at the Edenhall and Langwathby Sports Field. The Clerk to liaise with the Sports Field Committee regarding this proposal. Cllr D Banks agreed to arrange for its secure fixing.

#### 36.13 Dangerous Culgaith Junction Opposite Town Head Farm – New signage and road markings below the railway bridge, are to be installed in the near future.

#### 36.14 Robinhood Lane to Winskill Footpath – It had been reported that the landowner is experiencing problems with some walkers using this footpath. It was agreed with the Chairman that prompt action needed to be taken. Consequently, a sign was erected on the gate and a mention made in the June edition of the Memo as follows:-

*Langwathby Parish Council  
Robin Hood Lane Stile to Winskill Footpath  
It is Asked That You Strictly Keep To The Footpath*

*Please Keep Your Dog on a Lead at all Times  
Kindly Ensure that the Gate is Properly Closed  
Your Co-operation Would be Appreciated*

- 36.15 Blocked Drain Salkeld Road – Opposite School –** Reported that this drainage gully is blocked with grass growing up through it. A local resident being concerned that it could result in flooding of her property.  
**Action:-** To report to Highways as an issue requiring urgent attention.
- 36.16 Langwathby School Bus Passenger Assistants**  
It was reported that a response was still awaited from Cumbria County Council on the concerns raised by Langwathby Parish Council, at the March meeting.
- 36.17 Eastern Access to Edenhall from A686 – Dangerous Junction.**  
Concern had been raised again, regarding this junction. On a number of occasions traffic turning right into Edenhall were nearly having an accident with vehicles, not seeing them, overtaking the line of traffic, as they pulled right at the junction. It was reported that there had been one accident where an overtaking motor cycle had damage the front wing of a vehicle turning right. In addition, there was a risk of a rear end ‘Shunt’ with vehicles being stationery, waiting for the oncoming traffic to clear, before turning right.  
**Action: -** To take the issue up with Highways, again and also the police, stressing the concern and seriousness of the issue, with a view action being taken to minimize the danger.
- 36.18 Langwathby Village Hall – Illegal resident Parking on the Car Park.**  
It was, again, reported that a few local residents were still, inconsiderately, using the Village Hall as a parking area for their own vehicles. This was creating problems for visitors using the Hall for arranged bookings. This is a long running problem, being raised as an issue at the May meeting last year.  
**Action:-** Agreed, initially, to raise the issue in the July edition of the Memo.
- 36.19 Large Farm Traffic – Back Road – Langwathby**  
A concern was raised regarding very large farm vehicles using the  
Langwathby  
Back Road.  
It was pointed out that such traffic was using the road legitimately, gaining access to nearby farm land.
- 37 Risk Assessment, Code of Conduct and Standing Orders**  
Reported that the Chairman and Clerk had reviewed the current documents, as there had been no changes since last year it was recommended that they be adopted for the 2019/20 year. This was unanimously agreed.
- 38 Data Protection**  
It was agreed that the Council ‘s Data Protection Policy be renewed for 2019/2020
- 39 Correspondence.**
- 39.1 Website –** Geoff Anderson has moved the hosting to another provider, with a small price reduction.
- 39.2 WI Notice Board –** The Parish Council has been contacted by a representative of the Langwathby W I to enquire if the Parish Council would

have any objection to the W I Notice Board, by the school being removed. It is in a poor condition and does not warrant repair.

**Action:-** The Parish Council has no objection to it being removed.

**39.3 EDC Footway Lighting Upgrading Contract** – This has been awarded to 'Altus Utilities, who aim to complete this work, converting any lights requiring so, to LED, during this financial year.

**39.4 CALC – Sumer Conference** - Saturday 22<sup>nd</sup> June, Stoneybeck Inn, Penrith.

**39.5 'Rural Wheels' Vehicle Service** – Was drawn to the attention of Councilors.  
Action: - To provide detail on the Parish Council Website.

**39.6 The EDC 'Hedge Hog Street'** initiative was reported.  
The Hedgehog Street campaign is aimed at inspiring the British public to help hedgehogs by making their own gardens more hedgehog-friendly

**40 Dates of future meetings**

Venue Langwathby Village Hall - back room. commencing at 7.30pm

Thursday 18<sup>th</sup> July 2019

Thursday 12<sup>th</sup> September 2019

Thursday 14<sup>th</sup> November 2019

Thursday 16<sup>th</sup> January 2020

Meeting closed: 9.30 pm

Signed \_\_\_\_\_

Date \_\_\_\_\_